

PDSA Worksheet

Date	
Process being studied (<i>describe in detail</i>)	
Which PDSA cycle is this?	1 2 3 4 5 other:
PLAN	
<p><i>Identify the improvement that you are seeking.</i></p> <p>What are the goals? What are your predictions?</p> <p>What data should be gathered as part of this study? Are there any tools that are needed in order to execute the plan?</p>	
DO	
<p><i>Implement plan and begin analysis of results.</i></p> <p>Were there any barriers or knowledge gaps that impeded or limited the execution of the plan?</p> <p>List the data gathered. List any problems encountered.</p>	

STUDY	
<p><i>Reflect on results.</i> How did the process go? Were there any surprises, good or bad? How did the data gathered compare to the predictions in the first step?</p>	
ACT	
<p><i>Update your approach.</i> What changes will you make to the process moving forward? Begin next cycle.</p>	